

Prescription Refill Policy

We require about 3 days for routine refills to be approved by your physician. Call your pharmacy when you have 5-7 days of medication remaining for refill. **Don't call after hours for refills.**

Telephone Messages:

If you have any questions regarding your medical condition, treatment, or test results please leave a detailed message with our medical staff. You will be contacted after it has been reviewed by the physician.

Educational Materials:

We feel it is important for you to understand your neurological condition. We try to provide educational information related to your illness. Information can also be found at the following websites: www.achenet.org, www.thebrainmatters.org, www.headache.org, www.webmd.com, or you may contact American Academy of Neurology (800) 879-1960.

Worthless Check Policy:

If you write us a worthless check you will be assessed a \$35.00 fee and we may notify Jefferson Parish District Attorney's office. Thereafter, you shall be required to pay by money order or cash.

Confidentiality:

Your medical records are private and confidential. We do not release information regarding your health to anyone without your written permission except when required by law.

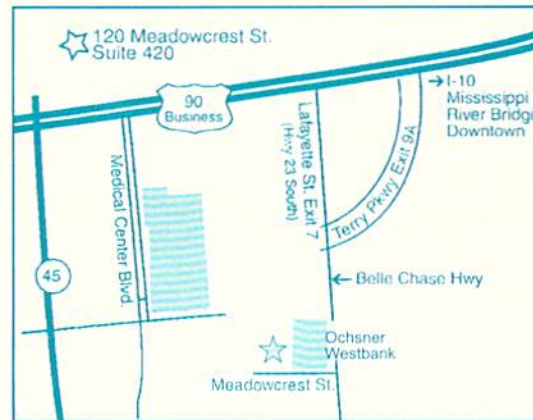
Doctor-Patient Relations:

For centuries a special, sacred relationship has existed between patients and their doctors. This foundation has been laid upon by mutual understanding. We believe in these old values and we would like to maintain such relationship with your cooperation. However if you have any questions, or if something is not clear to you, please do not hesitate to ask.

We, the doctors and medical staff of this clinic believe in working together as a team and to provide medical services to the best of our abilities in a pleasant, efficient and friendly atmosphere. If you have any suggestions, complaints or comments regarding our services please bring them to our attention so we may serve you better.

Thank You,
Doctors and Staff

Our Location



NEW ORLEANS HEADACHE & NEUROLOGY CLINIC, A.P.M.C.

120 Meadowcrest Street, Suite 420, Gretna, LA 70056

Phone (504) 391-7547 • Fax (504) 391-7549

~~Answering Service (504) 889-4296~~

Providing Professional Neurological Care Since 1985.

H NEUROLOGY

A D A C H E

MIGRAINE

CLUSTER

EPILEPSY

NEUROPATHY
TINGLING NUMBNESS

ALZHEIMERS

DIZZINESS

STROKE

PARKINSONS



NEW ORLEANS HEADACHE & NEUROLOGY CLINIC, A.P.M.C.

~ Established 1985 ~

D.C. Mohnot, M.D., F.A.A.N., F.A.H.S.
Founder and Medical Director

Phone (504) 391-7547
Answering Service (504) 889-4296

Welcome

to the

New Orleans Headache & Neurology Clinic, APMC

Established 1985

D.C. Mohnot, M.D., F.A.A.N., F.A.H.S.

Founder and Medical Director

Board Certified Neurologist

Board Certified Headache Specialist

Fellow, American Academy of Neurology

Fellow, American Headache Society

Headache Management, Neurology, EMG/NCV, EEG, Botox

Michelle Arbourgh, M.A., CRC

Business Manager

Introduction

We, the doctors and staff of New Orleans Headache and Neurology Clinic, APMC, would like to thank you for selecting this clinic to take care of your neurological problems and we appreciate your confidence in us. This brochure will acquaint you with our practice philosophy and policies. We take pride in working together as a team to provide the best possible medical care you deserve. Please let us know if we meet your expectations. We always welcome your comments to improve and enhance our services and commitment to you.

What is a Neurologist?

A specialist with four years of training after medical school, in disorders affecting the nervous system. Neurologists treat various diseases of the brain, spinal cord, muscles and nerves. Some common neurological conditions are: headaches, spinal disorders including neck and back pain, epilepsy, stroke, Alzheimer's disease, Parkinsonism, multiple sclerosis, peripheral neuropathies. We also treat mild head injuries, concussions, whiplash and other symptoms resulting from these injuries.



D.C. Mohnot, M.D., F.A.A.N., F.A.H.S. Medical Director

Dr. Mohnot has been practicing Neurology on the Westbank of New Orleans since 1980. He studied medicine and Neurology in India from 1965-1976 and Neurology at the University of Alabama in Birmingham, AL from 1977-1980. He was chief resident in his final year of neurology training at U.A.B.

Dr. Mohnot received Board Certification in Neurology in 1982. He is Board-certified in Headache Management. He is a fellow of American Academy of Neurology and fellow of American Headache Society. He is a member of American Headache Society, National Headache Foundation, International Headache Society, Louisiana State Medical Society and many more. Dr. Mohnot is an Associate Professor of Clinical Neurology at LSU Medical School in New Orleans.

Dr. Mohnot has been deeply involved in the field of Headache Treatment since 1980. He is the founder and medical director of the New Orleans Headache and Neurology Clinic, APMC since 1985. Dr. Mohnot has authored various publications and given presentations within and outside the USA in the field of Neurology and Headache. He is a strong believer in continuing his medical education and keeps up with new developments in Neurology and Headache Management. Dr. Mohnot has been an investigator and conducts clinical research.

Above all Dr. Mohnot's primary concern is his patients. He is very compassionate with his patients. He makes sincere efforts to improve their quality of life.

Office Hours:

Our office is open Monday - Friday, 8:30 a.m. to 5 p.m. The clinic is closed on weekends and most major holidays. In case of emergency **CALL 911 OR GO DIRECTLY TO THE NEAREST EMERGENCY ROOM/HOSPITAL!**

Ancillary Services:

In addition to neurological consultations we also offer, EEG, EMG, Nerve Conduction Studies (NCV), Trigger Point Injection, Occipital Nerve Blocks, Botox, and perform independent Medical Evaluation (IME). We also conduct clinical research to further progress in medicine and find new treatment options.

Appointment Policy:

Patients are seen by appointment only except for emergencies. We make our best efforts to schedule your appointment within a reasonable time and at your convenience. We know your time is valuable and we try to stay on schedule, however under unusual circumstances beyond our control, you may have to wait longer than anticipated. We sincerely appreciate your understanding of such delays. You may find it helpful to call our office prior to your appointment time to see if the physician is on time. To make an appointment please call during regular office hours.

Appointment Cancellation Policy

Please inform us at least 24 hours in advance if you will be late or unable to keep your appointment. This courtesy allows us to be of service to patients in need of treatment. We reserve the right to assess a charge for broken appointments which is the patient's responsibility. Missed appointments may interfere with your treatment. If you miss appointments frequently the clinic may terminate your professional medical care.

Referral Policy:

We encourage patients to get a written referral from their Primary Care Physician, however, depending on your insurance coverage we may also treat without a referral. We try to keep your physician informed of our treatment unless you have any objection.

Fees, Billing and Insurance Policy:

The clinic accepts most insurance companies, HMO's PPO's Managed Care, Workman's Compensation, liability insurance, etc. We make every effort to verify your benefits, however, it may not always be possible for reasons beyond our control. We recommend that you should obtain details of insurance benefits from your insurance company. As a courtesy, we will file a claim on your behalf, however, you are responsible for our fees and professional services rendered to you. Fees vary depending on the severity and complexity of your medical problem. Payment is expected at the time of service. If your insurance declines to pay for our services then it will be your financial responsibility. For your convenience we accept checks, all major credit cards, cash and money orders. If you need to arrange a payment plan please discuss this with our office manager.